*Report of Progress and Financial Account for Fedoruk Centre-funded Projects*

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| --- | --- |
| **Lead Institution Name:** |  |
| **Project #:** |  |
| **Project Title:**  |  |
| **Project Leader Name:** |  |

**Progress Report from Project Start to Reporting Date:**

*Research Accounting, Financial Operations will request the Project Leader to provide a narrative summary of progress, referring to the project plan and deliverables, and explaining any significant deviations (Typically 1 page). The Project Leader will send the report by email to* *fsd.research.accounting@usask.ca**. Please Insert the narrative summary of progress into the box below.*

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**Financial Accounting from Project Start to the Reporting Date**

*Research Accounting, Financial Operations to complete Financial Accounting, cumulative from Project Start to the reporting date.*

* *Include all Fedoruk Centre funding and all Partner names and Partner* ***cash*** *contributions.*
* *Include any additional* ***cash*** *contributions to the project beyond the original plan / agreement.*
* *Report all actual, demonstrable expenditures attributed to the project.*

**FUNDING RECEIVED: Total Project Budget Actual**

Fedoruk Centre $00000.00 $00000.00

Partner Name: $00000.00 $00000.00

Partner Name:  $00000.00 $00000.00

Partner Name:  $00000.00 $00000.00

 Total Funding: **$000000.00 $000000.00**

**ACTUAL EXPENDITURES: Total Project Budget Actual**

111 - 54 Innovation Boulevard, Saskatoon SK S7K 2V3 Fax: (306) 966-3374

Salaries: Undergraduate Students $00000.00 $00000.00

Salaries: Graduate Students $00000.00 $00000.00

Salaries: Postdocs $00000.00 $00000.00

Salaries: Technical and Professional $00000.00 $00000.00

Services & Technical Contracts $00000.00 $00000.00

Training (not students) $00000.00 $00000.00

Facility Access $00000.00 $00000.00

Materials and supplies $00000.00 $00000.00

Equipment $00000.00 $00000.00

Travel and Engagement $00000.00 $00000.00

Dissemination $00000.00 $00000.00

Other (specify) $00000.00 $00000.00

Institutional Overhead $00000.00 $00000.00

Total Expenditures: **$000000.00 $000000.00**

**BALANCE (Actual funding received less actual expenditures): $00000.00**

Signature of Project Leader: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Research Accounting : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Please print this completed form as a PDF to add signatures and forward to*** ***Niki.Schrie@fedorukcentre.ca******, along with any relevant invoice. Invoices are paid on receipt of an acceptable report. The normal cut-off for receipt of an acceptable report and invoice to paid within a fiscal year is February 28.***